



**Board of Trustees**  
**Regular Board Meeting Minutes**  
**June 25, 2024 - 6:45 p.m. – 21<sup>st</sup> Century Conference Room**

**Call to Order:**

- President Kris Olson called the meeting to order at 6:45 p.m.
- Present: Kris Olson, Ann Marie Jinkins, Ken Berger, and Michelle Forster
- Also Present: Sue Stevens, Library Director, and Rebecca Mundell, Business Manager
- Absent: Karen Lane, Donna Riha, and Jo Anne Sandman

**Pledge of Allegiance**

**Approval of the Agenda**

- Michelle F. motioned to approve the agenda. Second: Ann Marie J. Motion carried.

**Public Comments--None**

**Secretary's Report**

- Ann Marie J. motioned to approve the minutes of the May 28, 2024, regular board meeting. Second: Ken B. Motion carried.

**Treasurer's Report**

- Michelle F. motioned to approve the May, 2024, bills for payment and submit the May, 2024, financial report for audit. Second: Ann Marie J. Motion carried.

**Director's Report**

- The first tax payments for FY 25-25 have arrived, and we will receive \$20,632.59 in the Illinois State Library's annual per capita grant.
- Two new staff members have been hired to replace retirees Pat Farney and Sue McCabe.
- Managers are wrapping up annual performance reviews.

- Geostar discovered several air handling and backflow issues June 12-20, with repairs continuing through early July.
- The Eventbrite Wall has arrived and will be installed on July 7.
- Illinois Library Presents has announced a full season on adult and youth virtual programs beginning September 17 with Neil Gaiman.

### **Unfinished Business**

- Michelle F. motioned to approve the 2024-2025 Working Budget for Library Services and Operations. Second: Ken B. Motion carried.

### **New Business**

- Michelle F. motioned to approve the amended vendor list for Electronic Fund Transfers for FY 2024-2025. Second: Ken B. Motion carried.
- Ken B. motioned to approve the list of authorized credit card users and limits for FY 2024-2025. Second: Michelle F. Motion carried.
- The Board discussed the tentative Budget & Appropriations for next year, with approval to come at the July meeting.
- The Board discussed Trustee positions for the April 2025 consolidated election.

### **Adjournment**

- Ann Marie J. motioned to adjourn. Second: Michelle F. Motion carried. The meeting was adjourned at 7:50 p.m.

**Next Meeting: July 23, 2024; 6:45pm**