

## **Donation Guidelines:**

Thank you for thinking about the library as the right place to donate your good, used books, DVDs, CDs, and audiobooks! We appreciate your thoughtfulness.

If you have a large quantity of items to donate or are unsure if the library would want your items, please call the library at 815-332-5161. A staff member will be happy to help determine the best outcome for your items.

The library accepts donations at all times, except for the week directly preceding and during the 10 days of a large book sale.

## The library accepts:

- ✓ Hardcover or paperback books in good condition
- ✓ DVDs in good condition in original case
- ✓ Audiobooks on CD, all parts still intact
- ✓ Music CDs
- ✓ Children's and Teen books
- ✓ Recently (within 5 years) published textbooks
- ✓ Vintage books with attractive bindings
- ✓ Cookbook pamphlets
- ✓ Specialty magazines such as woodworking, quilting, model trains, etc., within one year of publication

## The library is unable to accept:

- ✓ Encyclopedia sets
- ✓ Textbooks and medical books older than five years
- ✓ Travel books older than five years
- ✓ Reader's Digest condensed books
- ✓ Current weekly news magazines such as Time and Newsweek
- ✓ National Geographic Magazines
- √ VHS videos
- ✓ Books that are musty, mildewed, missing covers or in poor condition
- ✓ Music cassette tapes
- ✓ Teaching materials in large quantities from retiring teachers

If in doubt, please call the library to check! Thank you!



