



Board of Trustees Regular Board Meeting Minutes

October 22, 2024 - 6:45 p.m. – 21st Century Conference Room

Call to Order:

President Kris Olson called the meeting to order at 6:38 p.m.

Present: Kris Olson, Jo Anne Sandman, Donna Riha, Ann Marie Jinkins, Ken Berger, Michelle Forster, and Karen Lane

Also Present: Sue Stevens, Library Director, and Rebecca Mundell, Business Manager

Pledge of Allegiance

Approval of the Agenda

Karen L. motioned to approve the agenda. Second: Ken B. Motion carried.

Public Comments--None

Secretary's Report

Ann Marie J. motioned to approve the minutes of the, September 24, 2024, regular board meeting. Second: Donna R. Two corrections were made. Motion carried.

Treasurer's Report

Donna R. motioned to approve the September, 2024, bills for payment and submit the September, 2024, financial report for audit. Second: Karen L. Motion carried.

Director's Report

- The annual audit is complete. Lauterbach and Amen will share the results at the November meeting.
- Five planned Trunk or Treats are underway, with Dragon from *Dragons Love Tacos* making an appearance at each one. Free books will be given to children at the events.
- The Friends Group plans to sell 100 Holiday Mug Kits.
- Rebranding with the new logo is 90% complete.
- The library's new website is live.

Unfinished Business

- The Board reviewed an updated makerspace construction timeline.
- Funds have been moved from the Illinois Fund, Special Reserves, Money Market, and the Steve Appell donation to create the Makerspace Project Fund.
- The architect has forwarded the plans for the new garage to the county for approval.

New Business

- Rebecca M. presented the 2025 PTELL worksheet and Levy for discussion.
- Jo Anne S. motioned to approve the Updated Paid Leave for All Workers policy. Second: Michelle F. Motion carried.
- Karen L. motioned to approve the staff insurance costs for 2025 as presented by Rebecca M. Second: Michelle F. Motion carried.

Adjournment

Ken B. motioned to adjourn. Second: Michelle F. Motion carried. The meeting was adjourned at 7:35 p.m.

Next Meeting: November 26, 2024; 6:45 p.m.